

**POLICY ON MEMBERSHIP OF PROFESSIONAL
BODIES**



TITLE AND COPYRIGHT

Title	Policy on Membership of Professional Bodies
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Author	Mrs. F. Gandiya
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TABLE OF CONTENTS

Title and Copyright	2
Document Control Details	2
Table of Contents	3
1. Purpose	4
2. Definition	4
3. Rules	4
4. Procedure	4
5. Forms	4
6. Related Policies and Documentations	4
7. Regulatory Framework	4
8. Review Date	4
9. Record of Changes	4
10. Approval	4



1. PURPOSE

It is the policy of the University of Venda to pay membership and association fees for permanent personnel where these are directly applicable to their posts or job descriptions.

2. RULES

- 2.1 Membership exists when a full time staff member of UNIVEN becomes a member of a professional body, institution or association, for the advancement of the educational task.
- 2.2 Institutional membership will be paid in full, while personal membership will be reimbursed on merit.

3. PROCEDURE

- 3.1 Application for institutional membership is made on a Financial Claim Form.
- 3.2 Reimbursive membership will be paid on supportive documentation.

4. FORMS

Financial Claim Form

5. RELATED POLICIES AND DOCUMENTATIONS

Policy on accepted invoices

6. REGULATORY FRAMEWORK

GAAP
King III report on Corporate Governance
Higher Education Act (Act 107 of 1997)

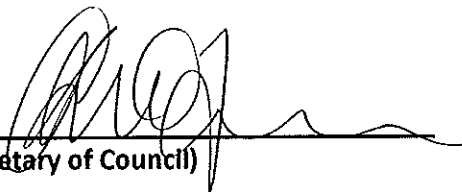
7. REVIEW DATE

This policy will be reviewed after three years or as and when the need arises.

8. RECORD OF CHANGES

REVISION	DATE	AUTHOR(S)	DESCRIPTION

9. APPROVAL


Registrar (Secretary of Council)