



UNIVERSITY OF VENDA

POLICY ON SPORT AND RECREATION

APPROVED POLICY

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1. INTRODUCTION

It is the policy of the University of Venda (UNIVEN) to regulate sport and recreation activities for students and staff. This policy provides a foundation and a series of procedures, upon which Univen's amateur sport and recreation system is based. Participation in Sport and recreation, while registered at the University is voluntary. Voluntary participation in our sport and recreation programmes and activities requires all users to acknowledge assumption of risk of some sort, thereby acknowledging that they will assume all risks involved in participating in their preferred sport and recreation programmes.

The following policy is intended to guide all participants in the delivery system of sport and recreation.

2. POLICY STATEMENT:

This policy and its rules, guidelines and procedures replace all previous policies and circulars. Fundamental to this policy statement is the belief that sport and recreation provide critical foundations for the quality of life and well-being that makes Univen unique. Sport and recreation are recognized as being essential to the health and well-being of individual and surrounding communities. The saying "A healthy body hath a healthy mind", suggests that sport and recreation activities have personal, social and, most importantly, academic benefits. Participation in sport and recreation at Univen.

3. POLICY OBJECTIVES

This policy, through its objectives, is aimed at regulating and monitoring the overall student Sport and recreational activities in support of academic program.

These objectives are:

- To govern the overall student sport and recreational activities
- To foster a spirit of participation in student Sport and recreational activities.
- To encourage/enforce discipline
- To foster Social Cohesion
- To provide state of the art facilities
- Develop a partnership with stakeholders, including SRC, Counselling Centre and Health Care Centre, Centre for Biokinetics, Recreation and sport sciences.
- Encourage students to adopt a healthy lifestyle.

DEFINITIONS

In this document, unless otherwise indicated –

“Sport” a human activity capable of achieving a result requiring physical exertion and/or physical skill, which, by its nature and organization, is competitive and is generally accepted as being a sport.”

“Recreation” Activities which develop skills that provide the motivation, and means for spending leisure time constructively.

“Sport and Recreation Section” is a section under the student affairs which is mandated to manage and coordinate student sport and Recreation

“USSA”, University Sport South Africa.

“Student” All registered students at UNIVEN

“Member”, Student affiliated to a club.

“Bona Fide students”, Student enrolled with the University of Venda in that particular academic year.

“SRC” means all levels of the Student Representative Council

“UNIVEN” means the University of Venda, as duly constituted in terms of the Higher Education Act, 1997 (Act No. 101 of 1997), as amended;

“University” means the **University of Venda**, as duly constituted in terms of the Higher Education Act, 1997 (Act No. 101 of 1997), as amended;

“University community” mean those persons who are currently students, faculty members, administration staff or alumni of UNIVEN;

“University property” means all Sport equipment and sport facilities, associated with the University.

“Malicious damage” refers to an act by a person that is willfully directed to create damage to an item or property of UNIVEN.

“Recognised Student Organisations” Recognised Student organizations, groups, clubs, societies and structures are those who applied for and received official recognition status by following the applicable procedures for registration via the student life offices.

“Other individuals” refers to all visitors and members of the community who are not a registered UNIVEN student or personnel member.

4. POLICY IMPLEMENTATION

4.1 MEMBERSHIP AND PARTICIPATION

4.1.1 Participation in Sport and recreation at Univen is voluntary.

4.1.2 Any student at the University of Venda shall upon registering for a club become a member of the Univen sport.

4.1.3 Only affiliated member of a club(s) or sporting code(s) shall be a full member and shall be allowed to participate in all activities organized by the Sport and Recreation, all sport committees and clubs.

4.1.4 Only bona fide students affiliated to club(s) or sporting code(s) shall be selected on merit to participate in the USSA games.

4.1.5 A student who completes his or her studies in the middle of an academic year, may still participate in all tournaments scheduled later in that specific year.

4.2 STUDENTS' AFFILIATION

4.2.1 To be a full member of a club, students shall affiliate to a club with a nominal amount. This amount shall be the same for all clubs.

4.2.2 The affiliation fee shall be ratified by the Sport and Recreation Department.

4.2.3 Only students who have paid annual registration fees shall be eligible and be authorized to participate in the regional, provincial and national tournaments.

4.2.4 Annual membership fees, not less than R 50.00, shall be determined by the Sport and Recreation Department from time to time. The affiliation fee shall increase concurrently with the student S&T money.

4.3 SPORT EQUIPMENT AND UNIFORM

4.3.1 Equipment/uniform shall be kept in a safe storage area by the Sport Administration;

4.2.5 Accountability shall be required from all borrowers;

4.2.6 Borrowers shall be debited for the loss of Sport equipment and /or damage to any University property;

4.2.7 Each club must have a caretaker who will check out and return all equipment to the relevant Sport officer. All clubs must turn in an inventory of all equipment/uniform at the end of the competitive year to their Sport officers;

4.2.8 All clubs must have two kits, for home and away games

4.2.9 All equipments purchased by clubs become the property of the University, Sport and Recreation Department in particular.

4.2.10 All clubs are allowed to replace any damaged equipment/uniform once after every two seasons;

4.2.11 All orders for new equipment/uniform must be made through the relevant Sport Officer by presenting detailed information, such as model, size and colour;

4.2.12 All purchases must be conducted and authorized through the Sport and Recreation Department.

4.4 EMBLEM AND COLOURS

4.4.1 The emblem of all teams representing the University shall be that of the University.

4.4.2 The colours shall be of the University

4.5 USE OF SPORT FACILITIES

- 4.5.1 A nominal fee determined by Sport and Recreation Unit shall be charged for the use of University Sport facilities by non-students, with the exception of community outreach programmes
- 4.5.2 An extra amount prescribed by the University shall be levied for the use of floodlight equipment and business/profit marketing activities
- 4.5.3 All fees shall be paid to Univen Finance Department in favour of the Sport and Recreation Department.
- 4.5.4 An application to use Univen Sport facilities shall be made in writing and submitted to the Sport and Recreation Department not later than 20 working days before the event for which the application is made.
- 4.5.5 An agreement form shall be completed five (5) days before the event.

4.6 REPORTING PROCEDURES

- 4.6.1 Clubs shall submit report(s) to the Sport and Recreation department within five (5) days after participating in both internal and external tournament(s)/competition(s).
- 4.6.2 The report(s) shall bear the signature of the chairperson and secretary of club(s) concerned.
- 4.6.3 The report shall be submitted in triplicate and contain details on performance, problems, overall behavior, challenges and recommendations.
- 4.6.4 Sport clubs shall report/liaise with its relevant Sport Officer.
- 4.6.5 Direct consultation with HOD without the consent of the concerned Sport Officer shall not be allowed.
- 4.6.6 All Sport clubs shall not be allowed to use the University letterhead. However, they must develop their own letterhead when corresponding with the internal University community, on condition that the relevant Sport Officer has given permission for the use of such letterheads.
- 4.6.7 All Sport clubs must report any field hazard immediately to their Sport Officer so it can be corrected.
- 4.6.8 The only financial account should be a University account. Funds collected by the sport club(s) must be deposited in to the club's cost centre and a deposit receipt should be given to the relevant Sport Officer.

5. DISCIPLINARY PROCEDURES

- 5.1 The Sport and Recreation Department shall establish a disciplinary committee which shall have jurisdiction on matters of discipline in sport.
- 5.2 Discipline and order shall prevail during all local, regional, provincial, intervarsity, national and international tournaments/ competition.
- 5.3 The disciplinary committee shall be the highest body to hear and adjudicate on misconduct or disciplinary matters involving individuals or the clubs
- 5.4 The disciplinary committee may pass a verdict of guilty of misconduct and impose one or more of the following penalties as appropriate:
 - 5.4.1 the guilty party may be reprimanded.
 - 5.4.2 if any damage has been caused through the misconduct of the guilty party, such party may be ordered to compensate for the damage caused.
 - 5.4.3 if the matter in question involves verbal assaults, the guilty party may be ordered to apologize in a manner prescribed by the disciplinary committee.

- 5.4.4 The guilty party may be prohibited from involvement, suspended from any further participation in the tournament in question or suspended from participating in a specific number of tournaments.
- 5.4.5 The Sport disciplinary committee may refer its verdict to the University disciplinary committee for an appropriate action, if necessary.
- 5.4.6 The disciplinary committee shall decide by means of a majority vote, whether or not any student(s) or club(s) is/are guilty of an alleged misconduct or any other misconduct.

6. SPORT BUDGET

- 6.1 The Sport budget shall be drawn from the following sources:
 - 6.1.1 Affiliation fees
 - 6.1.2 SRC levy
 - 6.1.3 University allocation
 - 6.1.4 Sponsorship(s)

7. COMMUNITY OUTREACH/ENGAGEMENT PROGRAMME

The community outreach/engagement programme:

- 7.1 The Sport and Recreation shall assist the immediate community to organize sport programmes
- 7.2 Facilitate technical, managerial and coaching skills in youth and adults;
- 7.3 Avail the University facilities for nonprofit groups;
- 7.4 Liaise with regional and national federation in sport development;
- 7.5 Organize open tournaments regularly in which the community is given the opportunity to take part.

8. SPORT SCHOLARSHIPS

- 8.1 A scholarship committee shall ratify the nominee(s) for such awards;
- 8.2 The scholarship committee has the prerogative to affirm or disapprove of any award;
- 8.3 The scholarship committee shall offer scholarship to committed and outstanding Sport persons;
- 8.4 The Sport scholarship shall be valid for a year and shall be renewable yearly.
- 8.5 High quality performance shall be one of the criterions for nominating a sport person(s) for scholarship.

9. COACH AND VOLUNTEER REMUNERATION

- 9.1 All coaches and volunteers selected by club(s) must be recommended by the relevant sport officers and approved by the HOD before assuming duties;
- 9.2 Coaches/volunteers staying far from the University and uses transport (own car or public transport) shall be refunded;
- 9.3 The duty of a coach shall be coaching only;

- 9.4 The volunteer shall perform his/her assigned duties only.
- 9.5 Former students who dropped out of the university for any reason shall not form part of volunteers

10. SQUAD SELECTION

- 10.1 All bona fide students affiliated to a particular clubs are eligible to be selected
- 10.2 Selection shall be based on the following:
 - 10.2.1 level of commitment to a club;
 - 10.2.2 level of performance.

11. SPORT AWARDS

- 11.1.1 The purpose of Sport awards is to honour athletes who have distinguished themselves by achieving outstanding performances during the year
- 11.2 Sport awards shall be given at the end or beginning of every academic year.
- 11.3 Categories of awards:
 - 11.3.1 Chancellor- to honour international participants
 - 11.3.2 Council- to honour deserving outgoing executive members
 - 11.3.3 Vice- chancellor- to honour national participants and administrators
 - 11.3.4 Registrar- to honour participants with best performances in local and international leagues
 - 11.3.5 DVC- Academic- to honour the Sport person of the year
 - 11.3.6 DVC- Operation- to honour the team of the year
 - 11.3.7 Director Student Affairs- to honour the most disciplined and improved athlete.
 - 11.3.8 Other awards will be given to honour administrators, sport officers coaches, Officials, managers, volunteers.

12. INDEMNITY

- 12.1. All students who are travelling by any means of transport while carrying on the business of the university or the SRC must complete and sign an indemnity form.
- 12.2. The indemnity agreement shall be the security and protection against any loss or other financial burden that may be incurred by student(s).
- 12.3. The university shall be liable to compensate, any student for any loss, harm or liability incurred by students, while carrying on the business of the university or of the SRC
- 12.4 Volunteers should have a separate indemnity form which excludes insurance